**Boyce College**

**Teacher Education Program**

**Professional Development Documentation**

Professional development is ongoing education or training designed to increase a teacher candidate’s skills or knowledge or gain new competencies in education. Professional development training will be offered throughout the semester. Teacher candidates should attend **24 hours of professional development before they can be eligible to student teach**. All professional development activities intend to satisfy the professional development hours required by Boyce College Educator Professional Program. Acceptable professional development can be offered in person, lectures, workshops or conferences or through instructor-led communities of practice.

Documentation must be completed in order to have professional development rewarded. The following information should be completed and given to the Boyce TEP Administrative Coordinator at BoyceTEP@sbts.edu

|  |  |  |
| --- | --- | --- |
| Professional Development Activity Name: | | |
| Date: | Student Name: | |
| Name of Presenter: | | |
| Length of Professional Development: | |  |
| In 250 words or more reflect on what you learned from this time AND how you can or cannot use it in your future classroom. | | |

**Additional Questions on back**

**EVALUATION of the PROFESSIONAL DEVELOPMENT**

1. To what extent do you feel the goals/objectives for this Professional Development were accomplished?

(circle the appropriate number)

NOT AT ALL < 1 2 3 4 5 6 7 > COMPLETELY

Comments:

1. How would you rate the overall effectiveness of the instructor(s)—preparation, style, methods, rapport—for this Professional Development? (circle the appropriate number)

INEFFECTIVE < 1 2 3 4 5 6 7 > VERY EFFECTIVE

Comments:

1. To what extent did this Professional Development provide you with useful ideas which you expect to apply to your future situation? (circle appropriate number)

NO USEFUL IDEAS < 1 2 3 4 5 6 7 > SEVERAL USEFUL IDEAS

Comments:

1. What suggestions do you have for improving this Professional Development?
2. In retrospect, would you still choose to attend this Professional Development? (circle one response)

YES NO MAYBE

1. What, if any, suggestions do you have for additional Professional Development which might be organized in the future?

7. Other comments?